

Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 20th Mar 2025 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present:	Cllr Edwin Rose	Chairman
	Cllr Eve Moralee	Vice-Chair
	Cllr Peter Wilkinson	
	Cllr Sarah Brack	
	Ed Knox	Clerk/Responsible Financial Officer
Also, Present	4	Members of the Public
	Tracey Taylor	County Cllr
	Fraser McFarland	District Cllr

09/25 To Approve Apologies for Absence
None.

10/25 To Record Declarations of Interest in any items to be discussed
Cllr Wilkinson in planning item 15/25.

11/25 To Approve the previous meeting Minutes
After discussion, Cllr Moralee **Proposed**, Cllr Wilkinson **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

12/25 To Receive District & County Councillors Reports
Dist Cllr McFarland: Advised the District Council budget was set at 2.99% council tax rise and discussed the Unitary Authority proposals.
County Cllr Taylor: Advised the County Council budget was set on 27th Feb as a balanced budget at 4.84% with no service cuts. The Unitary Authority, proposals have to be with Central Govt from the 9 affected Notts Councils by 21st March, 3 options being pursued – A) A County Unitary Authority and a Notts City Unitary Authority, B) a County Unitary Authority with a City Unitary Authority which incorporates Broxtowe and Gedling, C) a County Unitary Authority with a City Unitary Authority which incorporates Broxtowe & Rushcliffe. There will be a public summer consultation and then final rounds of further review around November.
The Clayworth Common, road petition was presented but we are awaiting the outcome of it being discussed at a future full council meeting. The County Council elections are proceeding as planned in May.

13/25 To discuss Lengthsman Activities
Cllr Rose gave an update; he recently met the Lengthsman who was cleaning the road signs. A regular full update is provided in the village newsletter. The Lengthsman will arrange to check the locks on the flooding resilience container and the gate to the field where the container is sited, oiling/WD40ing when necessary.

➤ Adjournment – (10 Minute max) Public Forum
A member of the public provided an update on their efforts regards drainage improvement in the area. Together with the Lengthsman, they located the missing Severn Trent manhole cover, which has been reported to Severn Trent. On Church Lane the Lengthsman has been clearing areas of silt and there is potential for Notts County Council to clear the culverts once more.

14/25 Finance:
Monthly Income & Expenditure
After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

Payee	Item	Amount
Cllr Wilkinson	Litter Picking Equipment – Amazon	£26.79
Wix.com	Annual Website Hosting	£360
Total Payments		£389.79

2. Receipts:

From	Item	Amount
Notts County Council	Lengthsman Grant 2024/25	£960
Total Receipts		£960
Bank Balances		
The Current Account Balance		£13,325.10#
Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all approved unanimously.		
#£10,000 ring-fenced as reserves.		

15/25 To Note any Planning Responses by the Scheme of Delegation + any update on the technical support, character assessment and Design Code of the parish by AECOM

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **25/00020/HSE - Carry Out Internal and External Alterations to Ground Floor Including the Conversion of the Integral Garage to Form Part of the Living Accommodation. Replace Garage Door with a Window, Install Rooflights, a Brick Effect Prefabricated Chimney and Install a New Window and Door to Rear Elevation – Teal Cottage, Wheatley Road, Clayworth** – The Council responded that: *“it supports the application, it is a design in keeping with the character of the house and setting.”*
- **25/00083/CAT Works to Trees in a Conservation Area Consisting of Remove One Ash Tree Kelli Brae Town Street Clayworth** - The Council responded that: *“the pc has no objections to the application as long as the Bassetlaw DC Tree officer has been fully consulted by the Planning Dept.”*
- **25/00233/HSE Amend Fenestration, Create New Apertures and Construct a Second Floor Balcony Kings Farm House Town Street Clayworth** - The Council responded that: *“the pc has no objection in principle and welcomes the investment in this prominent building, but the Council is concerned that the proposed windows are PVC. Given the significance building is highly visible in the conservation area we trust that the BDC conservation officer will ensure that the materials are in keeping with the character of the building and will enhance the visual amenity of the conservation area.”*
- **Landscape Character Assessment, Technical Support & – Clayworth Design Code** - Cllr Moralee gave an update - Clayworth Parish Council with assistance from a member of the public, have worked with Bassetlaw Council and planning consultants AE Comm to prepare a Design Code for our village, funded entirely by a grant from Locality. The contents of the Design Code follow the comments residents made during the Know Your Place events held last year. Hard copies of the document are available at the Memorial Hall to view. A digital copy will be uploaded to the parish council website. At the Parish Council meeting in May the Council will decide whether or not to undertake a Neighbourhood Plan utilising the Design Code, to protect and enhance our village and the surrounding landscape. It would be prudent to uptake Will Wilson's offer from Bassetlaw DC, as acting as the consultant to the plan, so the plan could be potential undertaken and concluded before the abolishment of Bassetlaw District Council.

16/25 To Receive an update on the Emergency Plan

Cllr Wilkinson advised that at the February meeting the Emergency Plan group decided that they only deal with the aftermath of emergency situations, not their prevention. Ideally, they would like to have the power to hold, put out road closure signs and close roads in flood situations. However, Clayworth would need a volunteer to register as a Flood Warden with the County Council. A Flood Warden can be anyone in the parish. The details of the Flood Warden and Snow Warden schemes, and how to register, to be put in the next village newsletter.

The group will count up the number of sandbags in the container and maintain a log of this. The group will hold a list of vulnerable residents. A leaflet will be sent to the homes in the village of emergency contact numbers.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:15pm.